

Film Shoot Location Liability Coverage

SDSU Campus liability:

As an SDSU student you are insured to film on SDSU properties as long as you have filed the shoot information (location, dates, professor signature) with our office and secured the location with Angie Parkhurst. (aparkhur@mail.sdsu.edu or 619-594-5091)

Offsite location liability:

SDSU has a general liability certificate as proof of coverage for off campus locations. The location information needs to be on file with our office to obtain this certificate.

Many locations (i.e. businesses) have requirements beyond the coverage provided within our general liability certificate. If that's the case with your location, the following information needs to be submitted with ample time to have the certificates created:

Address
Dates of Shoot
Contact Information
Potential hazards
Insurance Requirements
A statement along these lines:

We (Business name) are allowing SDSU students (Student Producers) to film at our location (address) on (Date and time). Our insurance requirements are listed below. Please see attachments for examples.

(Business Signature)

*Please note that in the case that the film shoot location needs insurance beyond our general liability coverage be sure to start the process of obtaining insurance a minimum of **2** weeks prior to the first shoot date. These certificates are often complicated and require back and forth review by the location.